

The Minutes of the meeting of
Riccall Parish Council
held on
12 December 2016
from 7.30 p.m.
at the Regen Centre

(Public Participation commences at 7.15pm, when members of the public can raise questions within the remit of the Council)

Attending: Cllrs Keen (Chairman), Adamson, Dawson, Kilmartin, Nuttall, Owens, Rimmer, Somers-Joce, Sharp and Wilkinson
District Cllr Reynolds
Mrs Sandra Botham- Clerk & RFO
I member of the public

1 Apologies and declarations of interest

There were no apologies for absence and no declarations of interest in items on the agenda.

2 Minutes of the meeting of Riccall Parish Council held on 21 November 2016 (circulated)
Budget Meeting of Riccall Parish Council held on 28 November 2016 (circulated)

The minutes for the above meetings were accepted as a true record and adopted.

The Precept Notification for 2017/18 will be signed by the Chairman and Clerk during the break at item 6.

3 Report on progress and updates since the last meeting

District Cllr Reynolds gave an update on the search to determine ownership of land adjacent to South Newlands Farm on Selby Road. As yet there is no definitive answer but in his view Cllr Reynolds thinks that it will be NYCC ownership as the former smallholding was their property. He will report back at a future meeting and also noted that Green Bin charges had not yet been discussed.

There was no update from representatives of North Yorkshire Police but the Clerk noted that the PCSO had looked into the possible removal of the motor home on Silver Street during parking restrictions, however, the situation had been resolved when the owner removed the vehicle.

It was noted that reports had been posted on social media regarding a suspicious car and occupants on Chapel Walk. The PCSO's will be informed.

The Clerk gave an update on action taken and developments since the last meeting:

- An application has been made for funding from Cllr Casling's fund for the village green fencing- the mid- priced company has been invited to attend Jan meeting to discuss further
- Residents on Selby Road have sent copies of their responses re the lodge development- copied into County/District/MP too
- Insurance documents for Public Liability have been assessed for compliance with the Regen Centre
- Thanks to Cllr Owens for filling & breaking up grit bins and contacting Snow Patrol volunteers
- Highways & Police have been contacted re parking restrictions near Dunelm Close
- Following the Community Speed Watch item in the Beacon a volunteer has come forward
- Several resident have also sent in details to be included in the No Cold Calling Areas and these have been forwarded to Duncan for NW
- Yorkshire Bank had informed us that bank charges would be applied starting Jan 2017, they have now agreed to waive the charges
- Cllr Reynolds is kindly following up ownership of Checker Lane and South Newlands Farm
- A copy of next year's meeting dates is tabled an email version available if preferred- *should any of the dates clash for anyone, please contact the Clerk.*

The Budget for 2017/18, as agreed at the Budget meeting had been circulated prior to the meeting and a proposal to accept this as presented was made. All members were in favour of accepting this.

4 Matters from Public Participation

Comments have been received about the overgrown hedge at a property on Viking Drive.

Action: the Clerk will send out a letter.

It was also noted that a street light fault on the Crescent had been reported by a resident, this has now been repaired.

5 Correspondence

5a) General correspondence - requiring decisions:

None received.

5b) General correspondence - for information:

NYCC Highways had responded to request for considering parking restrictions by Dunelm Farm Close due to safety concerns. The area will be assessed in January 2017.

Selby DC 2017 campaign launch- is a yearlong campaign to raise awareness of different street scene/local environment issues and encouraging community pride, tackling litter, dog fouling, food waste, recycling, reusing and fly tipping. Each month's individual

focus will be promoted with press releases, website information and social media messages.

Selby DC notification of the Rough Sleeper Estimate & Severe Weather Provision (SWEP).

Selby District AVS's Meet the Funder event is to be held on 25th January 2-7pm at Community House, Selby.

Riccall School had emailed regarding dog mess issues for the school children. *The Clerk has responded and contacted the dog warden.*

Action: Cllrs Adamson & Keen to task the CEF group for solutions to the problem.

5c) Late correspondence – to note only.

The Energy Doctor had emailed to say that she has received CEF funding and will be providing energy advice road shows in Riccall.

Funding has become available at short notice for landscape enhancement for groups with such projects. *Please contact the Clerk for further information.*

YLCA had sent out information relating to the calculations for membership fees for 2017. It was noted that the calculations, based on number of electors in the parish, show no increase on last year's fees.

6 Accounts for December 2016

Total expenditure of £3866.73 was approved.

A copy of the updated Financial Regulations is to be provided to members, who opted to receive a hard copy of the section 5 which includes the new paragraph rather than a full document.

A short break was taken at 8.10p.m. for the cheques to be signed.

Cllr Keen and the Clerk signed the Precept Notification.

7 Planning

7a)

Selby DC has granted planning permission for the following application:

None received.

7b The following planning application will be considered:

2016/1339/FULM: Three phase extension to an existing warehouse facility with eventual demolition of existing warehouse- Bottle Decoration Solutions Ltd, Riccall Airfield, Market Weighton Road. Barlby. Cllr Dawson

The recommendation was for no objections to the application, with all members in favour.

7c) Other planning matters

The following application has been withdrawn:

2016/0661/OUT: Outline application (all matters reserved) for the demolition of existing bungalow and nursery buildings and the erection of a residential development of 23 dwellings.- 31 York Road, Riccall.

Discussion took place about there being tandem applications for the development.

Action: the Clerk will circulate details of the applications to members for clarity.

8 Reports and Consultation

Cllr Keen had attended the Neighbourhood Watch meeting to speak about the Community Speed Watch scheme and two new members had been recruited. A member of the public has also volunteered following the article in the Beacon.

Cllr Keen reported that the drop in session held at the Methodist Chapel by the Rural Housing Enabler, Fiona Coleman of Broadacres and the architect, had been well received by around 25 residents, some of whom are now filling in Housing Needs forms. Due to the flood zone of an area previously considered for a site, the site will not now be viable and further sites are being sought.

It was noted that following the resurfacing works on Main Street, the double yellow lines have been installed but the bus stop outside the park has not been marked and that this could impact on the parking area outside the park.

Action: The Clerk will inform Area 7.

Cllr Keen reported that the recent Dickensian Fair had been very successful with a good attendance.

9 Recreational / H&S update

Cllr Nuttall had provided the November report for the park noting that the slide banking needs to be backfilled, a vertical post on fencing needs replacing and the Kompan matting needs pegging down in places. Maintenance to benches/boards is planned in for suitable weather and other work can be completed by Gavin. It was advised that graffiti names on the skate park are of Riccall School children and Cllr Rimmer will pass these on during a school visit.

Following the recent Annual RoSPA report and Cllr Dawson's check on the adult gym equipment, the supplier was contacted and he advised an annual service on the equipment, the service costs £255 +VAT and repair and replace missing parts up to a value of £80 on site during the service (maximum spend on visit would be £335 +VAT). A full report of the works carried out on completion. Cllr Dawson recommended the service is carried out and has offered to attend the inspection to assess if regular maintenance could be carried out in-house in future.

Action: The Clerk will arrange for the service.

Mole activity was noted, which the Clerk has already reported to the contractor.

10 Layby

Discussions took place regarding making progress for a layby at the park. It was noted that preliminary talks have taken place with RLC regarding possible replacement of some fencing,

which they have no objection to, but plans will be need to be provided for approval. Outline plans, costings and location of services can be started. Cllr Reynolds has confirmed that although Planning Permission is not required, any engineering work will require consent.

A proposal was made that the Traffic Group start the project and meet with Area 7 to discuss further. All members were in favour.

Action: the Clerk will arrange a meeting between the Traffic Group and Area 7.

11 Administration & Finance Committee

The minutes of the meeting of 5th December Administration and Finance Committee had been circulated prior to the meeting, the following recommendations of the committee were approved:

- In future minutes from the Administration and Finance Committee meetings will be circulated at the following Full Council meeting, however the minutes will be approved at the next meeting of the Committee.
- The meeting usually held in December will be taken forward to January.
- Actions from all meetings will be recorded in the Minutes and followed up with a report at the subsequent meetings by a delegated member or the Clerk.
- Further advertising will be carried out to recruit a new Councillor. This will include using social media and local newspaper.
- Cover for the Lead Cllr for Street lighting will be requested until a new member is appointed. It was noted that the Lead Cllr for Health and Safety is required to consider street lights.

It was noted that following the recent Budget Meeting, the Administration and Finance Committee will be consolidating some of the codes used on the finance system and re-naming some categories for clarity.

12 Minor items and items for the next agenda

Emma Whittles and Fiona Coleman will attend the January meeting.

13 Staff Matters

None to be taken in private session.

It was noted that preparations should begin in early 2017 for a job description for the planned Administration Assistant.

Action: The Clerk and Chairman

The Chairman closed the meeting at 9.07pm and wished members a Happy Christmas and a prosperous New Year.